



Haverling

LONDON BOROUGH

HIGHWAYS ADVISORY COMMITTEE AGENDA

7.30 pm

**Tuesday
2 August 2016**

**Council Chamber -
Town Hall**

Members 11: Quorum 4

COUNCILLORS:

**Conservative
(4)**

Frederick Thompson
(Vice-Chair)
Joshua Chapman
John Crowder
Dilip Patel

**Residents'
(2)**

Barry Mugglestone
John Mylod

**East Haverling
Residents'(2)**

Darren Wise (Chairman)
Brian Eagling

UKIP

(1)

John Glanville

Independent Residents'

(1)

David Durant

Labour

(1)

Denis O'Flynn

**For information about the meeting please contact:
Taiwo Adeoye 01708 433079
taiwo.adeoye@onesource.co.uk**

Protocol for members of the public wishing to report on meetings of the London Borough of Havering

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.

AGENDA ITEMS

1 CHAIRMAN'S ANNOUNCEMENTS

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

The Chairman will also announce the following:

The Committee is reminded that the design work undertaken by Staff falls under the requirements of the Construction (Design & Management) Regulations 2015. Those Staff undertaking design work are appropriately trained, experienced and qualified to do so and can demonstrate competence under the Regulations. They also have specific legal duties associated with their work.

For the purposes of the Regulations, a Designer can include an organisation or individual that prepares or modifies a design for any part of a construction project, including the design of temporary works, or arranges or instructs someone else to do it.

While the Committee is of course free to make suggestions for Staff to review, it should not make design decisions as this would mean that the Committee takes on part or all of the Designer's responsibilities under the Regulations.

2 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) - receive.

3 DISCLOSURE OF INTERESTS

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any interest in an item at any time prior to the consideration of the matter.

4 MINUTES (Pages 1 - 6)

To approve as a correct record the minutes of the meeting of the Committee held on 5 July 2016, and to authorise the Chairman to sign them.

5 TPC851 - RECREATION AVENUE (Pages 7 - 12)

6 TPC807 158-162 MAWNEY ROAD (Pages 13 - 18)

7 TPC792 MARGARET ROAD (Pages 19 - 28)

8 URGENT BUSINESS

To consider any other item in respect of which the Chairman is of the opinion, by reason of special circumstances which shall be specified in the minutes, that the item should be considered at the meeting as a matter of urgency.

**Andrew Beesley
Committee Administration Manager**

**MINUTES OF A MEETING OF THE
HIGHWAYS ADVISORY COMMITTEE
Council Chamber - Town Hall
5 July 2016 (7.30 - 8.00 pm)**

Present:

COUNCILLORS

Conservative Group	Frederick Thompson (Vice-Chair), Joshua Chapman, John Crowder and Dilip Patel
Residents' Group	Barry Mugglestone and Stephanie Nunn
East Havering Residents' Group	Darren Wise (Chairman) and Brian Eagling
UKIP	John Glanville
Independent Residents Group	David Durant
Labour Group	Denis O'Flynn

An apology was received for the absence of Councillor John Mylod.
+Substitute members: Councillor Stephanie Nunn (for John Mylod).

Unless shown all decisions were taken with no votes against.

The Chairman reminded Members of the action to be taken in an emergency.

12 MINUTES

The minutes of the meeting of the Committee held on 7 June 2016 were agreed as a correct record and signed by the Chairman.

13 PROPOSALS TO DESIGNATE EXISTING BAY OUTSIDE SAINSBURY'S LOCAL SUTTON LANE, HORNCHURCH TO A LOADING BAY

The Committee considered the report and without debate **RESOLVED** to recommend to the Cabinet Member for Environment that the following measures be implemented:

1. Freight loading bay outside Sainsbury's Local in Suttons Lane, Hornchurch in Suttons Lane, Hornchurch, the west side, from the common boundary of property Nos. 2A and 2B, Suttons Lane extending northward for a distance of 18.8 metres.

Members noted that the estimated cost for implementation was £1,500 and would be met by the developer paid through fees linked to an agreement for highway works made under S38/S278 of the Highways Act 1980 as amended.

14 **RAINHAM ROAD BETWEEN WOOD LANE AND NEWTONS CORNER ROUNDABOUT ACCIDENT REDUCTION PROGRAMME - PROPOSED SAFETY IMPROVEME**

Following clarification that the list of casualty locations was detailed in the report and clarification of the drawing reference numbers referred to in the recommendation, the Committee considered the report and without debate **RESOLVED** to recommend to the Cabinet Member for Environment that the following measures be implemented:

- (a) Rainham Road between Wood Lane and Sowrey Avenue (Plan No: QP003/1)
 - Speed table as shown
 - 30mph with slow down vehicle activated sign as shown
 -
- (b) Rainham Road between Sowrey Avenue and Simpson Road (Plan No.:QP003/2)
 - Humped zebra crossing outside Property No. 12 Bretons Cottages, Rainham Road
- (c) Rainham Road between Simpson Road and Ford Lane (Plan Nos. QP003/3, QP003/4 and QP003/8)
 - Speed tables (2No.) as shown
 - Rumble strips as shown
 - White reflective studs as shown
- (d) Rainham Road between Ford Lane and Newtons Corner Roundabout (Plan No. QP003/5)
 - 30mph with slow down vehicle activated as shown.

Members noted that the estimated cost of £64,000 would be met from the Transport for London's (TfL) 2016/17 Local Implementation Plan allocation for Accident Reduction Programme.

15 **OSBORNE ROAD - PROPOSED 'AT ANY TIME' WAITING RESTRICTIONS**

The Committee considered the report and without debate **RESOLVED** to recommend to the Cabinet Member for Environment that:

- a) the proposed 'At Any Time' waiting restrictions in Osborne Road, be implemented as advertised;
- b) the effect of the scheme be monitored.

Members noted that the estimated cost for the proposals was £900 and would be met from the 2016/17 Minor Parking Schemes budget.

16 LAMSON ROAD - PROPOSED 'AT ANT TIME' WAITING RESTRICTIONS

The Committee considered the report and without debate **RESOLVED** to recommend to the Cabinet Member for Environment that:

- a) the proposed 'At Any Time' waiting restrictions in Lamson Road, be implemented as advertised;
- b) the effect of the scheme be monitored.

Members noted that the estimated cost for the proposals was £1000 and would met from the 2016/17 Minor Parking Schemes budget.

17 STATION PARADE - PROPOSED 'AT ANY TIME' WAITING RESTRICTIONS

The Committee considered the report and without debate **RESOLVED** to recommend to the Cabinet Member for Environment that:

- a) the proposed 'At Any Time' waiting restrictions in Station Parade, be implemented as advertised;
- b) the effect of the scheme be monitored.

Members noted that the estimated cost for the proposals was £900 and would be met from the 2016/17 Minor Parking Schemes budget.

18 VIKING WAY CAR PARK - PROPOSED INCLUSION OF VIKING WAY CAR PARK INTO THE 'COUNCIL STAFF PERMIT HOLDERS' SCHEME

Further to clarification that five staff with permit would benefit from the proposal, the Committee considered the report and without debate **RESOLVED** to recommend to the Cabinet Member for Environment:

- a) the proposed inclusion Viking Way Car Park into the 'Council Staff Permit Holders' scheme, be implemented as advertised;
- b) the effect of the scheme be monitored.

Members noted that the estimated cost for the proposals was £500 and would be met from the 2016/17 Minor Parking Schemes budget.

19 **TPC811 MARSHALLS ROAD - REVIEW OF THE INFORMAL CONSULTATION**

The Committee considered the report and without debate **RESOLVED** to recommend to the Cabinet Member for Environment that the proposed changes to the parking bays along Marshalls Road, as shown on the plan (Ref: Marshalls Road - TPC811) be publicly advertised and consulted with a further report detailing the consultation responses referred back to the Committee to agree a further course of action.

20 **PRETORIA ROAD/TPC735 - PROPOSED EXTENSION OF SECTOR RO2B RESIDENTS PARKING SCHEME**

The Committee considered the report and without debate **RESOLVED** to recommend to the Cabinet Member for Environment that:

- a. The proposals to extend the Romford CPZ (Sector RO2B) residents parking scheme in Pretoria Road, between No. 165 -173 odds and No.126 on the even side, be implemented as advertised.
- b. The effect of any agreed proposals to be monitored.

Members noted that the estimated cost of the scheme was £500 and would be funded from the 2016/17 Minor Parking Schemes budget.

The voting was 10 votes in favour to one abstention.

21 **MORAY WAY/TPC821- REVIEW OF THE INFORMAL CONSULTATION**

Following clarification that the objection to the proposal related to the positioning of the loading bay which had now been resolved through a revision in the scheme design, the Committee considered the report and without debate **RESOLVED** to recommend to the Cabinet Member for Environment that the following measures be implemented:

The proposed provision of an allocated loading bay; operational 7am -11am seven days a week, in Moray Way for the businesses to use for loading and unloading purposes but only within the limited time of operation which would be 7am – 11am, seven days a week, as shown on the plan appended to the report at Appendix C, be publicly advertised and consulted with a further report detailing the responses to the consultation be referred back to the Committee to agree a further course of action.

22 **HIGHWAYS SCHEMES APPLICATION - WORKS PROGRAMME**

The Committee considered a report showing all the new highway scheme requests in order for a decision to be made on whether the scheme should

progress or not before resources were expended on detailed design and consultation.

The Committee had considered and agreed in principle the schedule that detailed the applications received by the service.

The Committee's decisions were noted as against each request and are appended to the minutes.

23 TRAFFIC AND PARKING SCHEMES REQUEST

The report before the Committee had detailed all Minor Traffic and Parking Scheme application requests in order for a decision to be made on whether the scheme should progress or not before resources were expended on detailed design and consultation.

The Committee had considered and agreed in principle the schedule that detailed the applications received by the service.

The Committee's decisions were noted as against each request and appended to the minutes.

Chairman

This page is intentionally left blank

London Borough of Havering
Engineering Services, Highways - Streetcare
Highway Schemes Applications Schedule

Item Ref	Location	Ward	Description	Officer Advice
SECTION A - Highway scheme proposals without funding available				
A1	Birkbeck Road, junction with Rush Green Road	Brooklands	Ban right turn from Birkbeck Road onto Rush Green Road to prevent traffic bypassing Dagenham Road/ Rush Green Road junction	AGREED
SECTION B - Highway scheme proposals on hold for future discussion or seeking funding (for Noting)				
B1	Broxhill Road, Havering-atte-Bower	Havering Park	Widening of existing and extension of footway from junction with North Road to Bedfords Park plus creation of bridleway behind.	Feasible, but not funded. Improved footway would improve subjective safety of pedestrians walking from Village core to park. (H4, August 2014). Request has been put forward for consideration for the 2017/18 TfL LIP
B2	Finucane Gardens, near junction with Penrith Crescent	Elm Park	Width restriction and road humps to reduce traffic speeds of rat-running between Wood Lane and Mungo Park Road.	Feasible, but not funded. Request has been put forward for consideration for the 2017/18 TfL LIP

London Borough of Havering
Engineering Services, Highways - Streetcare
Highway Schemes Applications Schedule

Item Ref	Location	Ward	Description	Officer Advice
B3 Page 8	A124/ Hacton Lane/ Wingletye Lane junction	Cranham, Emerson Park, St Andrews	Provision of "green man" crossing stage on all 4 arms of the junction.	Feasible, but not funded. Additional stage would lead to extended vehicle queues on approaches to junction. Current layout is difficult for pedestrians to cross and is subjectively unsafe. Pedestrian demand would only trigger if demand called and would give priority to pedestrians. Request has been put forward for consideration for the 2017/18 TfL LIP
B4	Havering Road/ Mashiters Hill/ Pettits Lane North junction	Havering Park, Mawneys, Pettits	Provide pedestrian refuges on Havering Road arms, potentially improve existing refuges on other two arms	Feasible, but not funded. Would require carriageway widening to achieve. Would make crossing the road easier for pedestrians. Request has been put forward for consideration for the 2017/18 TfL LIP

London Borough of Havering
Engineering Services, Highways - Streetcare
Highway Schemes Applications Schedule

Item Ref	Location	Ward	Description	Officer Advice
B5 Page 9	Ockendon Road, near Sunnings Lane	Upminster	Pedestrian refuge	Feasible, but not funded. In the 3-years to July 2014, 2 injury collisions were recorded in the local vicinity. 21/5/12 5 cars involved, 1 slight injury. Junction with Sunnings Lane caused by U-turning driver. 2/9/13 1 car, 1 motorcycle, serious injury to motorcyclist. 50m east of Sunnings Lane caused by U-turning driver failed to see motorcyclist overtaking. Request has been put forward for consideration for the 2017/18 TfL LIP
B6	Bird Lane, adjacent to A127 Southend Arterial Road	Cranham	Ban of left turns from A127 into Bird Lane to prevent rat-running at peak times or when A127 is congested	Feasible, but not funded. Scheme would require physical works to prevent left turns. [was agreed to hold on reserve list at June 2015 HAC). Request has been put forward for consideration for the 2017/18 TfL LIP
B7	St Mary's Lane	Upminster	Reduce speed limit from National to 40mph for non classified section from the junction with Warley Street to borough boundary	40mph would be an appropriate speed limit for a rural lane of this nature. Request has been put forward for consideration for the 2017/18 TfL LIP

London Borough of Havering
Engineering Services, Highways - Streetcare
Highway Schemes Applications Schedule

Item Ref	Location	Ward	Description	Officer Advice
B8	Ockendon Road, North Ockendon	Upminster	Speed restraint scheme for North Ockendon Village	85% traffic speeds in village significantly above 30mph (44N/B, 45 S/B). 2 slight injuries 2012-2014. Request has been put forward for consideration for the 2017/18 TfL LIP

London Borough of Havering

Traffic & Parking Control - StreetCare

Parking Schemes Applications Schedule

Highways Advisory

Committee

5 July 2016

Item Ref	Location	Comments/Description	Decision			
SECTION A - Parking Scheme Requests						
TPC	Pettits Lane South	A request from a resident of Raphael Avenue to extend the parking Zone in Pettits Lane South up to Marshalls Park School. There has been no request from the residents of this area of Pettits Lane for the restrictions to be extended.	REJECTED			

Page 51

SECTION B - Parking Scheme Requests on hold for future discussion or funding issues

This page is intentionally left blank

HIGHWAYS ADVISORY COMMITTEE
7 August 2016

Subject Heading:	TPC851 Recreation Avenue, Request to extend the residents bay outside No. 9 Recreation Avenue to create an additional residents parking space- comments to advertised proposals
CMT Lead:	Steve Moore
Report Author and contact details:	John-Paul Micallef Engineering Technician John-paul.micallef@havering.gov.uk
Policy context:	Traffic & Parking Control
Financial summary:	The estimated cost of £900 for implementation will be met by 2016/17 revenue budget for Minor Traffic and Parking.

The subject matter of this report deals with the following Council Objectives

Havering will be clean and its environment will be cared for	[x]
People will be safe, in their homes and in the community	[x]
Residents will be proud to live in Havering	[x]

SUMMARY

Harold Wood Ward:
This report outlines the responses received to the formal consultation to create an additional residents parking space outside No. 9 Recreation Avenue.

RECOMMENDATIONS

1. That the Highways Advisory Committee having considered this report and the representations made, recommends to the **Cabinet Member for Environment** that:
 - a. The proposed extension to the residents parking bay outside No.9 Recreation Avenue, as shown on the plan in Appendix A, be implemented as advertised.
2. Members note that the estimated cost for the proposals in Mawney Road as set out in this report is £900, will be met from the 2016/17 Minor Parking Schemes budget.

REPORT DETAIL

1.0 Background

- 1.1 Following requests by local residents for additional on street parking spaces officers have identified an opportunity to provide an additional parking space by extending the existing residents parking bay outside No.9 Recreation Avenue.
- 1.2 The item was approved by the Highways Advisory Committee at their meeting in December 2015.
- 1.3 The proposals were subsequently designed and publicly advertised on 15th April 2016. A copy of the plan outlining the proposals is appended to this report as Appendix A. All those perceived to be affected by the proposals were advised of them by site notices with the attached plan. Eighteen statutory bodies were also consulted.

2.0 Responses received

- 2.1 At the close of public consultation on Friday 6th May 2016, one response was received in favour of the proposals. However, the resident feels that there are still not enough residents parking bays for the amount of cars residents of this street have.

3.0 Staff Comment

- 3.1 The resident that responded to the consultation was in favour of the proposals, while all the other residents consulted did not respond. By adding this proposed parking space it is expected that this action should improve the capacity for all residents of the area.

IMPLICATIONS AND RISKS

Financial implications and risks:

The estimated cost of implementing the proposals as described above and shown on the attached plan is £900.

The costs shown are an estimate of the full costs of the scheme, should it be implemented. A final decision would be made by the Lead Member in regards to actual implementation and scheme detail. Therefore, final costs may be subject to change.

This is a standard project for Environment and there is no expectation that the works cannot be contained within the cost estimate. There is an element of contingency built into the financial estimate. In the unlikely event of an overspend, the balance would need to be contained within the Environment overall Minor Parking Schemes revenue budget.

Legal implications and risks:

Waiting restrictions and parking bays require public consultation and the advertisement of proposals before a decision can be taken on their introduction.

Human Resources implications and risks:

It is anticipated that the enforcement activities required for these proposals can be met from within current staff resources.

Equalities implications and risks:

Parking restrictions have the potential to displace parking to adjacent areas, which may be detrimental to others. However, the Council has a general duty under the Equality Act 2010 to ensure that its highway network is accessible to all. Where infrastructure is provided or substantially upgraded, reasonable adjustments should be made to improve access. In considering the impacts and making improvements for people with protected characteristics (mainly, but not limited to disabled people, children, young people and older people), this will assist the Council in meeting its duty under the act.

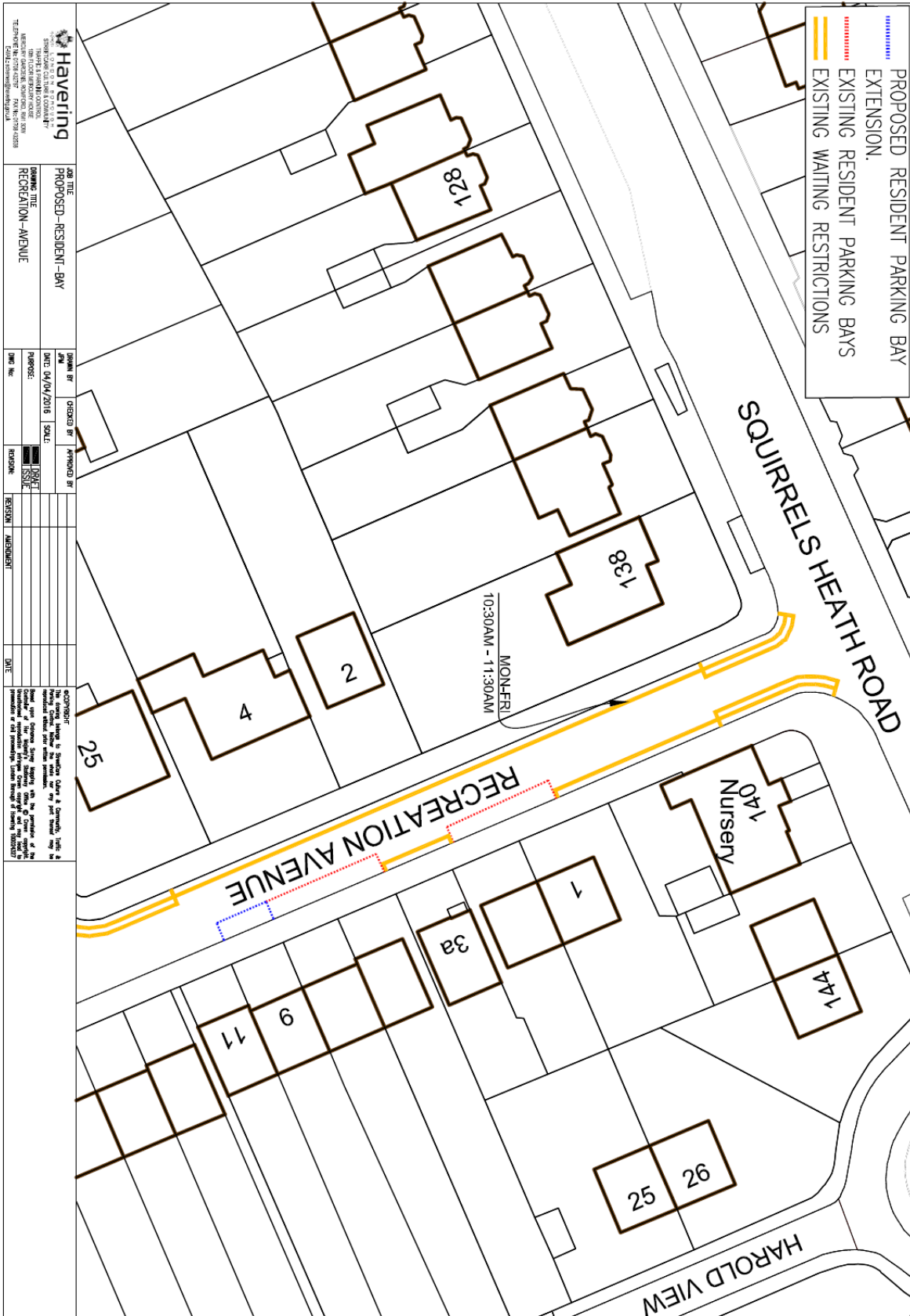
The proposals included in the report have been publicly advertised and subject to public consultation. All residents perceived to be affected by the proposals have been consulted informally and formally by letter and plan. Eighteen statutory bodies were also consulted and site notices were placed at the location.

The recommendation is for the proposal to be implemented as advertised and the effects be monitored on a regular basis to ensure any equality negative impacts are mitigated. Staff will monitor the effects of these proposals, especially relating to these groups, and if it is considered that further changes are necessary, the issues will be reported back to this Committee so that a further course of action can be agreed.

There will be some physical and visual impact from the required signing and lining works. Where infrastructure is provided or substantially upgraded, reasonable adjustments should be made to improve access for disabled, which will assist the Council in meeting its duties under the Equality Act 2010.

BACKGROUND PAPERS

Appendix A



This page is intentionally left blank

HIGHWAYS ADVISORY COMMITTEE
7 August 2016

Subject Heading:	TPC807 158-162 Mawney Road, Adding last three properties to Sector 2B residents parking scheme - comments to advertised proposals
CMT Lead:	Steve Moore
Report Author and contact details:	John-Paul Micallef Engineering Technician John-paul.micallef@havering.gov.uk
Policy context:	Traffic & Parking Control
Financial summary:	The estimated cost of £500 for implementation will be met by 2016/17 revenue budget for Minor Traffic and Parking.

The subject matter of this report deals with the following Council Objectives

Havering will be clean and its environment will be cared for	[x]
People will be safe, in their homes and in the community	[x]
Residents will be proud to live in Havering	[x]

SUMMARY

Brooklands Ward:
This report outlines the responses received to the formal consultation to add the last three properties in Mawney Road to Sector 2B residents parking scheme.

RECOMMENDATIONS

1. That the Highways Advisory Committee having considered this report and the representations made, recommends to the **Cabinet Member for Environment** that:
 - a. Property No's 158, 160 and 162 Mawney Road, as shown on the Plan in Appendix A, be included within residents parking zone sector 2B
2. Members note that the estimated cost for the proposals in Mawney Road as set out in this report is £500, will be met from the 2016/17 Minor Parking Schemes budget.

REPORT DETAIL

1.0 Background

- 1.1 Following requests by residents of No's 158, 160 and 162 Mawney Road for inclusion within residents parking zone sector 2B officers considered the impact of extending the zone to include the three properties concluding that an extension would be acceptable.
- 1.2 The item was approved by the Highways Advisory Committee at their meeting in January 2016.
- 1.3 The proposals were subsequently designed and publicly advertised on 15th April 2016. A copy of the plan outlining the proposals is appended to this report at Appendix A. All those perceived to be affected by the proposals were advised of them by site notices with the attached plan. Eighteen statutory bodies were also consulted.

2.0 Responses received

- 2.1 At the close of public consultation on Friday 6th May 2016, no responses were received.

3.0 Staff Comment

- 3.1 As no responses were received, it is recommended that the proposals to be implemented as advertised.

IMPLICATIONS AND RISKS

Financial implications and risks:

The estimated cost of implementing the proposals as described above and shown on the attached plan is £500.

The costs shown are an estimate of the full costs of the scheme, should it be implemented. A final decision would be made by the Lead Member in regards to actual implementation and scheme detail. Therefore, final costs may be subject to change.

This is a standard project for Environment and there is no expectation that the works cannot be contained within the cost estimate. There is an element of contingency built into the financial estimate. In the unlikely event of an overspend, the balance would need to be contained within the Environment overall Minor Parking Schemes revenue budget.

Legal implications and risks:

Waiting restrictions and parking bays require public consultation and the advertisement of proposals before a decision can be taken on their introduction.

Human Resources implications and risks:

It is anticipated that the enforcement activities required for these proposals can be met from within current staff resources.

Equalities implications and risks:

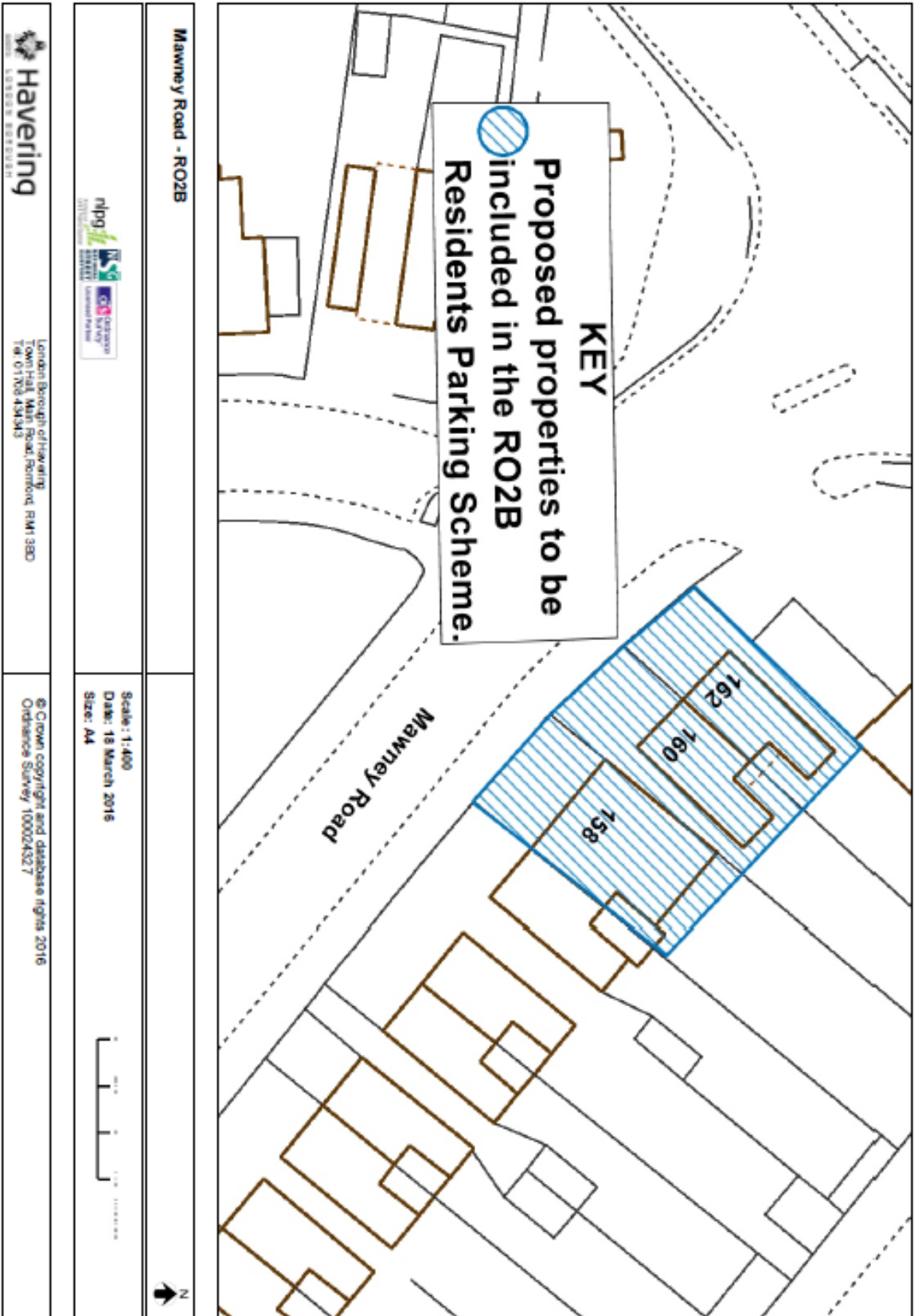
Parking restrictions have the potential to displace parking to adjacent areas, which may be detrimental to others. However, the Council has a general duty under the Equality Act 2010 to ensure that its highway network is accessible to all. Where infrastructure is provided or substantially upgraded, reasonable adjustments should be made to improve access. In considering the impacts and making improvements for people with protected characteristics (mainly, but not limited to disabled people, children, young people and older people), this will assist the Council in meeting its duty under the act.

The proposals included in the report have been publicly advertised and subject to public consultation. All residents perceived to be affected by the proposals have been consulted informally and formally by letter and plan. Eighteen statutory bodies were also consulted and site notices were placed at the location.

The recommendation is for the proposal to be implemented as advertised and the effects be monitored on a regular basis to ensure any equality negative impacts are mitigated. Staff will monitor the effects of these proposals, especially relating to these groups, and if it is considered that further changes are necessary, the issues will be reported back to this Committee so that a further course of action can be agreed.

There will be some physical and visual impact from the required signing and lining works. Where infrastructure is provided or substantially upgraded, reasonable adjustments should be made to improve access for disabled, which will assist the Council in meeting its duties under the Equality Act 2010.

BACKGROUND PAPERS



This page is intentionally left blank

HIGHWAYS ADVISORY COMMITTEE
7 August 2016

Subject Heading:	TPC792 Margaret Road area detailed consultation
CMT Lead:	Steve Moore
Report Author and contact details:	Matt Jeary Engineering Technician Matthew.jeary@Havering.gov.uk
Policy context:	Traffic & Parking Control
Financial summary:	The estimated cost of £15000 for implementation will be met by Capital Parking Strategy Investment Allocation 2016/2017

The subject matter of this report deals with the following Council Objectives

Havering will be clean and its environment will be cared for	[x]
People will be safe, in their homes and in the community	[x]
Residents will be proud to live in Havering	[x]

SUMMARY

This report outlines the responses received to the second informal parking consultation undertaken in the Margaret Road area, and recommends a further course of action.

Ward

Squirrels Heath

RECOMMENDATIONS

- 1 That the Highways Advisory Committee, having considered this report and the representations made, recommends to the **Cabinet Member for Environment** that:
 - a. The proposals to implement a residents parking scheme in Catherine Road, Hamilton Road, Margaret Road and Margaret Close operational between 8am and 6.30pm Mon-Fri, and the related 'At Any Time' waiting restrictions (as shown on the plan in Appendix D) go out to formal consultation and public advertisement.
2. Members note that a further report detailing the consultation responses will be brought back to the Highways Advisory Committee for consideration.
3. Members note that a letter detailing the outcome of the consultation will be distributed to the residents thanking them for taking part in the consultation.
4. Members note that the estimated cost for this current proposal for the detailed consultation in the Margaret, Lawrence and Clive Road area as set out in this report is £15000, and will be met from the Capital Parking Strategy Investment Allocation 2016/17

REPORT DETAIL

1.0 Background

- 1.1 Following reports from local residents regarding inconsiderate or obstructive parking in the area, this Committee approved proposals to introduce 'At Any Time' waiting restrictions on junctions and apexes of the bends in the area. As a result of the introduction of the new waiting restrictions at bends and junctions, in November 2015, this Committee agreed that an informal consultation should be undertaken as residents had commented on the reduction of parking space and perceived commuter parking in the area.
- 1.2 An informal consultation was undertaken between 18th December 2015 and 15th January 2016, to gauge the views from the residents on the current parking situation on their roads (Appendix A). From this Consultation, it was clear that there was support from residents and ward councillors to progress to a second detailed consultation.
- 1.3 A meeting was held on the 18th April 2016 with local Ward Councillors, the Director of Environment, and residents to discuss timescales of a second

consultation and it was requested by all that this consultation should be expedited due to extreme parking pressures felt in Margaret Road.

2.0 Responses received

The Consultation (which comprised of a letter, questionnaire and plan, Appendices B, C & D) started on the 29th April 2016 and concluded on Friday 20th May 2016. From the 128 properties consulted, 48 responses were received correctly completed (a 38% response rate) and 9 were incorrectly completed. Of the 48 responses received 33 responses highlighted a positive overall response, representing 69%. These figures are appended in Appendix E. There was a higher response from three roads: - Catherine Road, Hamilton Road, & Margaret Road, but Margaret Close did not show sufficient support for a scheme.

3.0 Staff Comment

- 3.1 It is clear from the responses to the recent stage 2 consultation that there is longer term non-residential parking taking place in the area. This is due to the close proximity to Gidea Park Station and the ease of access to the Station via the alleyway at the end of Balmoral Road. Some of the longer term parking may also be related to the local shops and businesses.
- 3.2 It has been noted that from both consultations, the area is situated between Squirrels Heath Primary School to the east and Frances Bardsley Academy to the South-west. It has been observed that there is some school related parking taking place in these roads.
- 3.3 A letter detailing the outcome of this consultation will be distributed to residents and thanking them for taking part.
- 3.4 After analysing the results (Appendix E), there was a clear overall support for a scheme to be implemented in the following roads Catherine Road, Hamilton Road, & Margaret Road. However to omit Margaret Close could cause significant parking displacement and it is recommended that this road is included within the proposed parking controlled area. The general consensus was that there is a need for parking controls and the residents were given the option of waiting restrictions or Residents Permit parking, with the majority of respondents overwhelmingly electing for a Residents parking scheme, operational Monday to Friday 8am - 6.30pm.
- 3.5 The Ward Councillors were presented with the results of the Consultation and a recommendation to progress to Residents Parking Scheme on 23rd June 2016, one member wrote in full support while two members did not raise any objections.

IMPLICATIONS AND RISKS

Financial implications and risks:

This report is asking HAC to recommend to Lead Member the implementation of the above scheme as advertised.

The estimated cost of implementing the proposals, including physical measures and advertising costs, as described above and shown on the attached plan is £15000. These costs will be met from the Capital Parking Strategy Investment Allocation 2016/17.

The costs shown are an estimate of the full costs to implement a scheme should it be ultimately implemented. It should be noted that further decisions may be made following a full report to the Committee and with the Cabinet Member approval process being completed where a scheme is recommended for implementation.

Total costs will need to be contained within the specified budgets.

Legal implications and risks:

Controlled Parking Zones (CPZs) require consultation, with the advertisement of proposals and consideration of the responses before a decision can be taken on their introduction.

Human Resources implications and risks:

It is anticipated that the enforcement activities required for these proposals can be met from within current staff resources.

Equalities implications and risks:

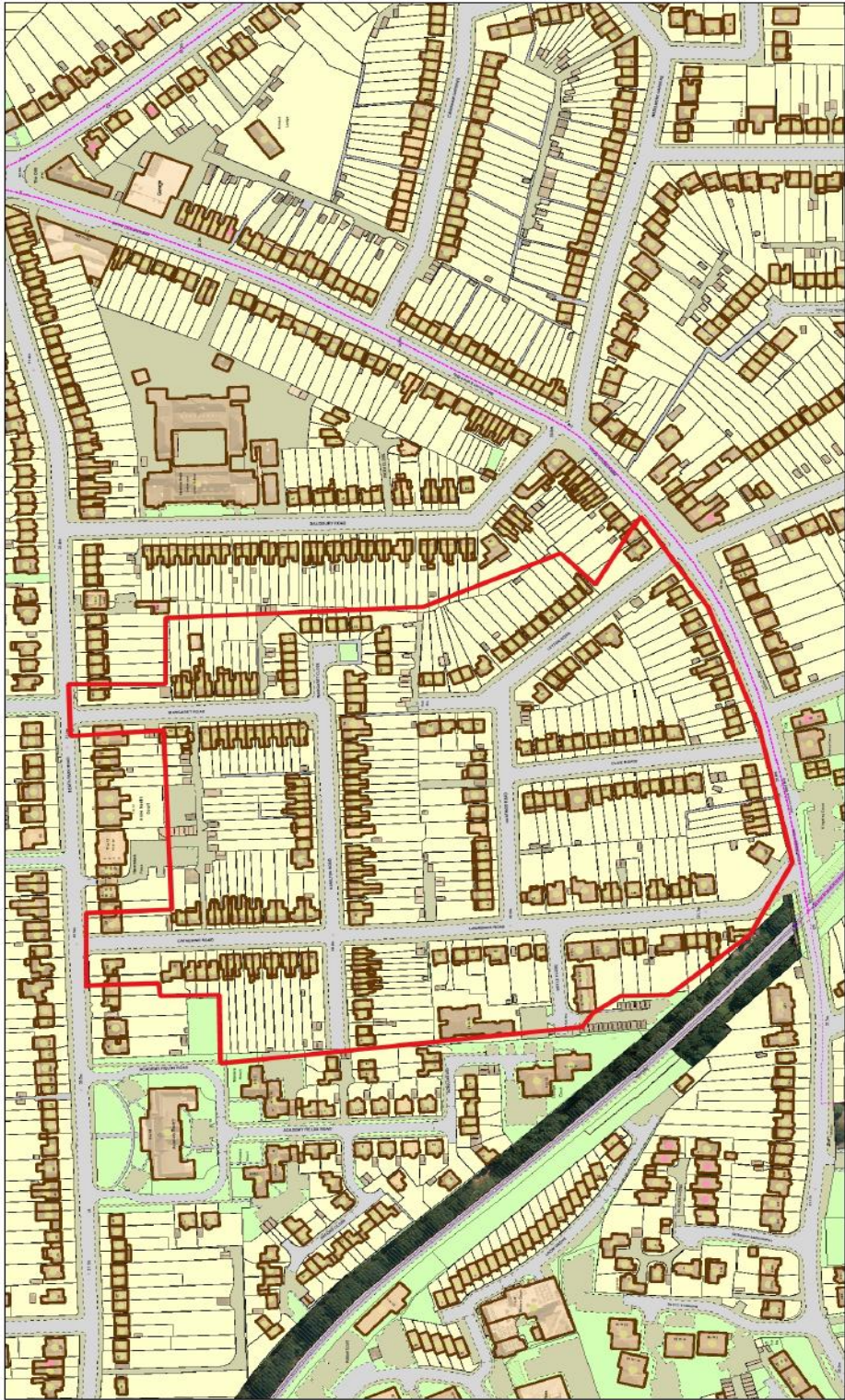
The Council undertook a postal consultation with residents to ascertain the amount of support to introduce Parking controls within the affected area.





Parking controls have the potential to displace parking to adjacent areas, which may be detrimental to others, including older people, children, young people, disabled people and carers. The Council will be monitoring the effects of the scheme to mitigate any further negative impact.

There will be some visual impact from the required signing and lining works. Where infrastructure is provided or substantially upgraded, reasonable adjustments should be made to improve access for disabled people, which will assist the Council in meeting its duty under the Equality Act 2010.

BACKGROUND PAPERS

Original Consultation area plan



Hamilton Road - Romford	
 Scale: 1:2000 Date: 17 December 2015	
© Crown copyright and database rights 2015 Ordnance Survey 100024327	 London Borough of Havering Town Hall, Main Road Romford, Essex S26 2NU Tel: 01708 434343

Recent Consultation letter



**Traffic and Parking Control
Schemes**
London Borough of Havering
Town Hall,
Main Road
Romford RM1 3BB

Name
Address

Email: schemes@havering.gov.uk

Date: 29th April 2016

Dear Sir/Madam

Review of parking in the Gidea Park area.

In August 2015 the Highways Advisory Committee (HAC) agreed for a parking review to take place in the Glenwood Drive and Lodge Avenue area. The aim of the review is to ascertain if there are any parking issues that the Council can investigate and address where possible.

Within this area some of the roads already have residents only parking with a permit scheme. Some roads already have junction protection (double yellow line restriction) installed.

Residents may wish to reduce long term non-resident parking by changing the hours of the existing parking restriction. You may wish to be able to park anywhere in the existing RO1 Controlled Parking Zone (CPZ).

I have attached a questionnaire and plan showing the extent of the review area. Please take the time to complete this questionnaire and return it to us by email to schemes@havering.gov.uk or by post to the above address, by **Friday 20th May 2016**.

We are unable to reply to individual points raised at this stage. However, all comments will be taken into consideration when presenting the final report to HAC. The Committee will decide on a further course of action and any issues will be addressed at that time.

Yours faithfully

Matt Jeary
Parking Design Engineer
Schemes

Clean • Safe • Proud

apply ▼ pay ▼ report ▼
www.havering.gov.uk

Recent Questionnaire



**Traffic & Parking Control
Schemes**
Town Hall
Main Road
Romford
RM1 3BB

PARKING REVIEW QUESTIONNAIRE
Margaret Road Area Detailed Consultation

Name:

Please call: Traffic & Parking Control
Telephone: (01708) 431056/433464

Address:

Email: schemes@havering.gov.uk

All responses received to the questionnaire will provide the council with the appropriate information to determine whether we take a parking scheme forward to the design and formal consultation stage.

Only one questionnaire per address is to be returned signed and dated by **Friday 20th May 2016**.

1. In your view, is there currently a parking problem in **your** road to justify action being taken by the Council Yes
 No

If your answer is YES to the above question above, please proceed to the questions below:

2. Are you in favour of your road having parking restrictions placed upon it, to limit long term non-residential parking? Yes
 No
3. Over what days of the week would you like any restrictions to operate? Mon- Fri
 Mon - Sat
4. Over what hours of the day would you like any restrictions to operate? 8:00am to 6.30pm
 9.30am to 10.30am & 2.30pm to 4pm
5. What type of restriction would you prefer? Yellow Lines
 Residents Parking

For your information: Yellow lines would prevent residents from parking on the lines in the same way as they would commuters, while a **Residents Parking** scheme will permit residents and their visitor to park in the allocated areas, with a valid permit for the area.

Comments Section (limit to 100 words)

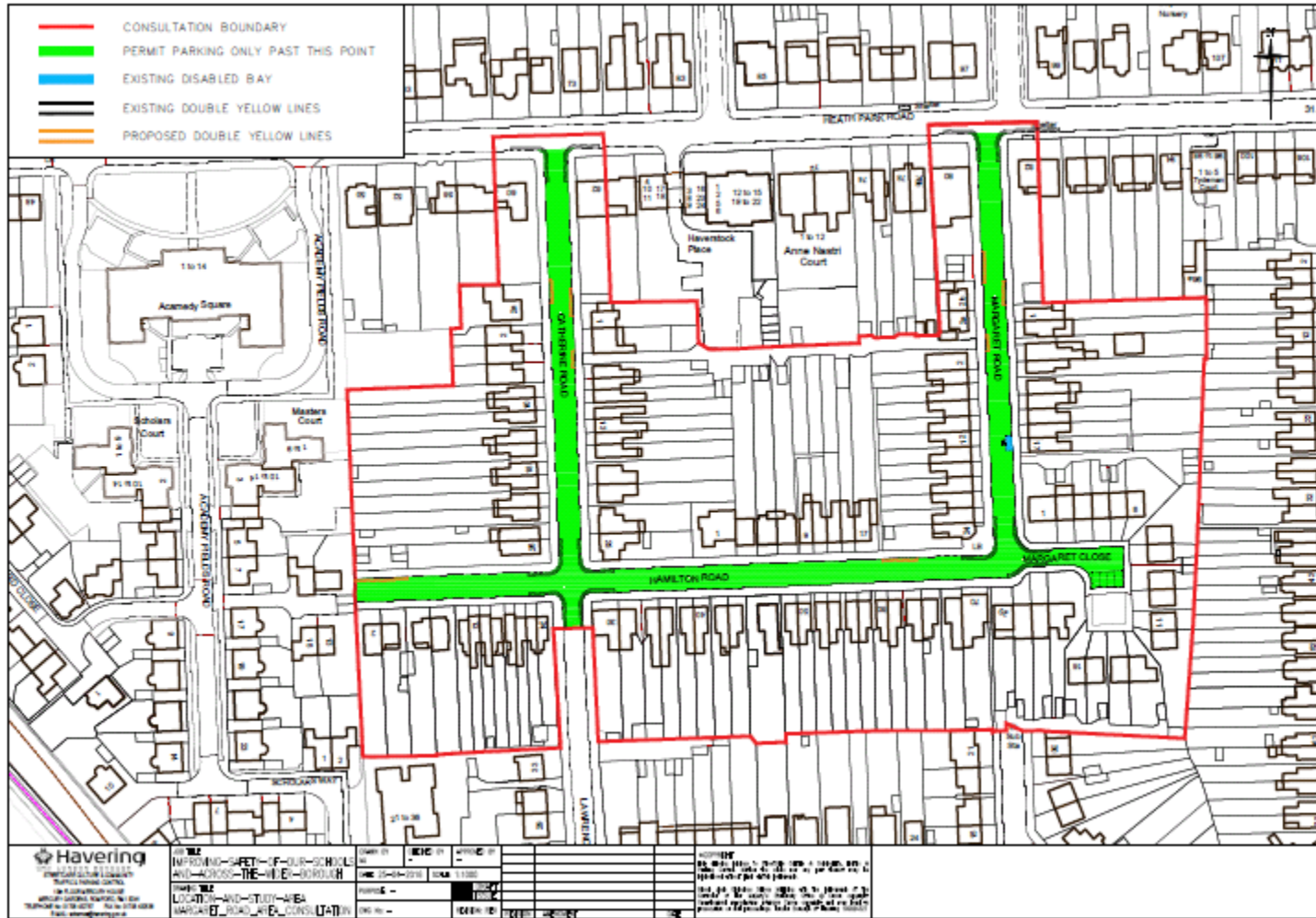
DECLARATION

Should the Council on making inquiries reasonably consider that a response has been fabricated the questionnaire will be disregarded and the Council reserves the right to pursue appropriate legal action. We therefore request upon receipt of this questionnaire by post that you sign this declaration and complete your full name and address and return it to the postal or email address found at the top of this questionnaire.

Signature:..... **Date:**.....



Recent Consultation detailed plan



Recent Consultation results

Margaret Road Area Stage 2 Parking Consultation

08/06/2016

Road Name	Address	% Returns	Returns	Problem?		Controls?		Days of Week		Hours of Operation		Type of Restriction		OVERALL SUPPORT?		Parking Controls		% Support	
			total	Yes	No	Yes	No	M-F	M-S	8am-6.30pm	9.30am-10.30am & 2.30pm to 4pm	WR	Residents bay	Yes	No	Yes	No	Yes	No
Catherine Road	28	43%	12	5	7	6	6	5	1	5	1	0	6	6	6	50%	50%	50%	50%
Hamilton Road	44	30%	17	10	7	10	7	13	0	6	6	0	12	13	4	50%	41%	76%	24%
Heath Park Road	11	18%	2	2	0	2	0	0	2	2	0	1	1	2	0	100%	0%	100%	0%
Margaret Close	20	25%	5	3	2	2	3	2	0	1	1	0	2	2	3	40%	60%	40%	60%
Margaret Road	25	48%	12	10	2	10	2	9	1	8	1	1	9	10	2	83%	17%	83%	17%
Total	128	38%	48	30	18	30	18	29	4	22	9	2	30	33	15	63%	38%	60%	31%
INCOMPLETE	9	7%	9	6	3	5	3							5	4				

Page 33